



**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

Governance and Commissioning

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Decision Summary

Committee:

Date:

Committee Clerk:

TEL:

PERSONNEL COMMITTEE

MONDAY 26 JUNE 2023

Andrea Woodside

01484 221000

Chair

Councillor Shabir Pandor

Councillors Attended

Councillor Paul Davies

Councillor Eric Firth

Councillor Adam Gregg

Councillor Naheed Mather

Councillor David Hall

Councillor John Lawson

Apologies

Councillor Cathy Scott

Councillor Donald Firth

1 Membership of the Committee

To receive any apologies for absence, or notice of substitution.

Councillor Gregg substituted for Councillor Taylor.

Apologies for absence were received on behalf of Councillors D Firth and Scott.

2 Minutes of Previous Meeting

To approve the Minutes of the meeting of the Committee held on 30 March 2023.

RESOLVED – That the Minutes of the Meeting held on 30 March 2023 were approved as a correct record.

3 Interests

Councillors will be asked to advise if there are any items on the Agenda in which they have a disclosable pecuniary interest, which would prevent them from participating in any discussion or vote upon the item, or any other interests.

No interests were declared.

4 Admission of the Public

Most agenda items will be considered in public session, however, it shall be advised whether the Committee will consider any matters in private, by virtue of the reports containing information which falls within a category of exempt information as contained at Schedule 12A of the Local Government Act 1972.

It was noted that all agenda items would be considered in public session.

5 Public Question Time

To receive any public questions.

In accordance with Council Procedure Rule 11, the period for the asking and answering of public questions shall not exceed 15 minutes.

Any questions must be submitted at least three clear working days in advance of the meeting.

No questions were received.

6 Deputation/Petitions

The Committee will receive any petitions and/or deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also submit a petition at the meeting relating to a matter on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10, Members of the Public must submit a deputation at least three clear working days in advance of the meeting and shall subsequently be notified if the deputation shall be heard. A maximum of four deputations shall be heard at any one meeting.

No deputations or petitions were submitted.

7 Pay Policy Statement 2023/24 (Reference to Council)

To consider the 2023/2024 Pay Policy Statement.

Contact: Shauna Coyle, Head of People Services

RESOLVED – That the Annual Pay Policy Statement be noted and submitted to the meeting of Council on 12 July 2023.

8 Planning Service - Workforce Issues

To receive the report.

Contact: Edward Highfield, Skills and Regeneration

RESOLVED –

- 1) That the report be noted.
 - 2) That it be noted that Planning Services will continue to work with Workforce Strategy to explore opportunities to address ongoing challenges to recruitment and retention of staff.
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